

Minutes of the Durham Kennel Club Membership Meeting February 20 2023 Approved

President Wrath called the meeting to order at 6:30 pm. There were 54 Club members in attendance (34 in person and 21 via Zoom), 41 members, 13 associate members. The in-person and Zoom attendance sheets are attached and considered part of these minutes.

Ms. Wozniak introduced Mr. Mark Derosiers, AKC Executive Field Representative who presented a program on AKC, Field Representatives.

Minutes of the January 16 2023 Membership Meeting were approved as published on a J Traylor/A Dean motion.

In his President's Report, Mr. Wrath welcomed members and guests to the Club.

There was no Corresponding Secretary Report. The Recording Secretary asked that all members ensure they have signed in the appropriate Member, Associate Member, or Guest category and send name in chat if it doesn't come up on the zoom link.

The Club's cash position was presented; details are available upon request.

Jack Sappenfield, AKC Delegate reported that he will be attending the Delegates' meeting in March and will report back from that meeting. As Legislative Liaison he attended the AKC Legislative Conference in Raleigh which included national representatives. At the current time, there is no pending dog legislation in North Carolina, but surrounding states do have worrisome legislation pending. Mr. Sappenfield will be setting up meetings with the Durham City Council and County Commissioner to give a face to the fancy. A simple response if you are contacted by animal rights individuals is "No-one cares about dogs more than we do. No one has more expertise than we do."

Carol Rives, Membership Chair presented applications received for Associate Membership from:

1. Luis Alvarez; Durham, NC; French Bulldog, Boxer;
2. Linda Bar; Durham, NC Golden Retriever;
3. Heidi Berman; Wake Forest, NC; Lhasa Apso
4. Laurie Cahill; Moncure, NC Great Dane, Pointer, Vizsla
5. Hilarie Erb; Timberlake, NC Border Terrier, Wirehaired Vizsla
6. Sherry Freeman and
7. Brad Freeman, Cary, NC Labrador Retriever
8. Christine Griffith; Zebulon, NC Great Pyrenees
9. Karen Latham; Pittsboro, NC Portuguese Water Dog
10. Karen Park; Raleigh, NC Korean Jindo, Bernese Mountain Dog, Saint Bernard, All American .

And application for Full Voting Membership from

1. Debbie Crownover, Durham, NC, All American

And reinstated membership from

1. Sondra Horn and
2. Robert Horn, Durham, NC Golden Retriever

On a membership majority vote, the full member application was approved. Welcome was extended to all.

COMMITTEE REPORTS:

Linda Wozniak reported the Spring All Breed Show. Entries close this Wednesday. We will be looking for volunteers to help at the catalog and trophy table and ring hospitality. Jen Stout reported that she had set up an all ages handling clinic at the event which will give exhibitors an opportunity to work with a RHP member.

The Family Dog Group is expanding its FITDog program. Pam Schwentner reported that the next FITDog walk will be March 4 at 10 am at the Brnley Nature Preserve North , 3620 Old State Highway No. 10, Chapel Hill. Ms. Schwentner is planning to add a Level 1 FITDog class to the Spring Session.

UNFINISHED BUSINESS:

The Board has agreed that members need to continue to sign in when entering the building for other than scheduled events.

Awards Banquet will be held in lieu of the March membership meeting, March 20. Reservations for the catered dinner must be received by March 1. Thanks was extended to Lisa Roberts and her committee.

The Health Clinic, March 4 and 5, is still in need of volunteers. Sign up for the event may be done online on the DKC website. Deadline for pre-entries is February 28. Walk-ins will be accommodated if space allows. Fall Clinic will be held the weekend following the Fall All Breed Show in September.

NEW BUSINESS:

The Policy and Procedure Committee has completed and received Board approval for the Club's Administrative Policies. The committee is working with the webmaster to get a digital Policy Manual on the website with links to all policies and forms. Policies approved:

- ◇ Membership Policy
- ◇ Communication Policy
- ◇ Minor Photo Release Form
- ◇ Disruptive Dog Policy
- ◇ DKC Building Information Use Access Application
- ◇ Rules to be Followed During Informal Access

Reporting forms may be found online and in the wall folders in the kitchen next to the Treasury mail slot.

Jen Stout, Finance Chair, reported the new budget timeline. Group Leaders will be sent a FY2024 projected budget February 20 and asks that Group Leaders review and return with any anticipated changes by Friday, February 24 to allow the Committee to review, compile and send completed projected fiscal year 2024 budget to the Board to be approved at its April meeting. Members will be approving the budget at the Club's annual meeting in May.

Election timeline for the officers and directors to be elected at the Club's annual meeting in May

- ◇ March 20 Nomination Committee will forward Officers and Directors for the class of 2025 to the Recording Secretary for distribution to the membership.
- ◇ March 20 to April 7 members are asked to review the membership list for correct email address
- ◇ April 21, 9 pm, all nominations from the floor must be received by the Recording Secretary for distribution to the membership.
- ◇ May 1 manual ballots will be sent via USPS
- ◇ May 5 to May 12 electronic voting period
- ◇ May 13 manual ballots must be received by Nomination Committee Chair
- ◇ May 22 Election results will be reported as first order of business at the Club's annual meeting.

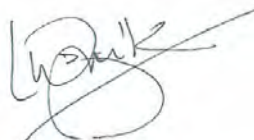
The Club's current server has a daily limit of 1000 emails. With our membership at more than 400, messages can be lost. Until a fix can be determined, please send Club messages using the email portal as soon as possible prior to the event. All messages are currently being forwarded to the webmaster who is prioritizing them and sending as soon as space allows.

The Board has rescheduled the Club's Annual Meeting to May 22 2023. All members are urged to attend.

Braggs. Please send win pictures to Mr. Wrath to be included in upcoming meeting slide decks.

There being no additional business to come before the membership, the meeting was adjourned at 8:22 pm on a J Stutts/D McCune motion

Attest:



Linda C Wozniak
Recording Secretary



UPCOMING BOARD ELECTION TIME-LINE

2023	ACTIONS
3/20	Nomination Chair, Susan Cicone will send list of candidates to the Recording Secretary to be sent to the DKC membership.
3/20—4/7	Members to verify email addresses. Corrections to be sent to Membership Chair, Carol Rives
4/21	All nominations from the floor must be submitted by 9 pm to the Recording Secretary, Linda Wozniak, with accompanying statement of agreement from candidate
4/21	Recording Secretary will publish to the DKC membership the final ballot Nominated candidates will be merged with candidates from the Nominating Committee
5/01	Manual ballots will be mailed by USPS
5/5—5/12	Voting period opens at 1 am EST on 5/5 and ends at 5 pm EST on 5/12
5/13	Mailed ballots must be received by 5 pm EST
5/22	Tentative reschedule date for Annual Meeting. Election results will be announced by Susan Cicone, Nominations Chair as first order of business.

PLEASE SIGN IN – ONE NAME EACH LINE

INDIVIDUALS IN ATTENDANCE AT THE
 DURHAM KENNEL CLUB MEMBERSHIP MEETING February 20 2023

	VOTING MEMBER		VOTING MEMBER		VOTING MEMBER		ASSOCIATE MEMBER
1	Linda Wozniak	26	Amy G. Dean	51		AM	Betsy Mincey
2	Thomas Wrath	27	Eileen Indorato	52		AM	Nikki DeLuca
3	Jack Appenfield	28	Jeff Kaylan	53		AM	Abby Lang
4	Dale Wisniewski	29	Dan Brown	54		AM	Chris Gibson
5	Bob Wisniewski	30	Jondra Horn	55		AM	
6	Cathy Wurtzler	31	Jan Stout	56		AM	
7	Sharon Pitz	32		67		AM	
8	Chris Weiss	33		58		AM	
9	Rose Mary Pries	34		59		AM	
10	Paula Burr	35		60		AM	
11	Jim Stutts	36		61		AM	
12	Cathy Stutts	37		62		AM	
13	Rebecca Harrison	38		63		AM	
14	Susan Cicone	39		64		AM	
15	Joyce McHenry	40		65		AM	
16	CARA TRIEBEL	41		66		AM	
17	Beth Klonowski	42		67		AM	Beth Klonowski
18	Pam Schwertner	43		68		AM	
19	Jeff Taylor	44		69		AM	
20	Maitha Taylor	45		70			GUESTS
21	Joe Downing	46		71		G	
22	Chris Burr	47		72		G	
22	Dorene McLune	48		73		G	
24	John McLune	49		74		G	
25	EMMA LAMBETH	50		75		G	



**AMERICAN
KENNEL CLUB**

EXECUTIVE FIELD REPRESENTATIVE

STANDARD PRACTICES AT SHOWS

1/1/20

WORK WITH SHOW CHAIRMAN

- A) Provide assistance to achieve a safe, smooth running, positive, successful event for all attendees
 1. Grooming areas - check for adequate space (note unpaid and paid areas if applicable and compliance per Board policy). Check for adequate/covered X Pens
 2. Unloading areas – check adequacy, convenience and safety of area(s)
 3. Parking area – check adequacy, convenience and safety for all vehicles – (sufficient space, lighting and safety for overnight motorhome/trailer area)
 4. Ring area – check for adequate size of rings, safety (matted rings/grass rings/obstacles in rings, building poles, ground holes, etc.), proper ring equipment
 5. Note show site pluses to show chairman – a well thought out show with primary concern for the dogs and the exhibitors
 6. Note show site deficiencies to show chairman – for immediate improvement or future improvement
 7. Use of show site inspection form - for new sites and current sites when areas of improvement and compliance is necessary
- B) Connect with attending Superintendent / Show Secretary for areas of change (judges, rings, times) or concerns (superintendent / exhibitor / club)
- D) Monitor concurrent shows to alert for and mitigate potential conflicts
- E) Attentiveness to announcements for changes and possible issues
- F) Information on EMT and Vet – onsite, offsite, addresses and directions – AED Defibrillator (location posted by club)
- G) Field calls and questions from Show Chairs and Superintendents at shows with no attending Field Rep. (guidance with rules, policies, guidelines, regulations, bench show hearings)
- H) Bench Show Hearing procedural guidance (Preliminary Investigations and Written Complaints)
- I) Meet with chair for evening specialties - remain or leave card depending on situation
- J) Assist in notification of show schedule delay and/or cancellations (club & AKC website, Facebook)
- K) Address and assist regarding possible communicable disease issues
- L) Pre Show Date/Closing – Send to SC (email) Dog Show Best Scheduling Practices/any event updates
- M) Assist in last minute judge cancellations/emergency replacement situations
- N) Provide Club Accident Investigation Report Form as needed

JUDGES

- A) Meet and greet all judges on the panel and review special attractions if applicable
- B) Remind judges of our availability throughout the day for any questions, concerns or needs i.e.: rules, policies, guidelines, excusals, DQ's, misconduct, double entries
- C) Review procedures for Select Awards/Awards of Merit
- D) Review Procedures for the NOHS, 4-6 Puppy, Pee Wee, FSS/Open Shows, Best Puppy/BBE/Veteran
- E) Judging applicant interviews – new breed, additional breed and Junior Showmanship applicants
- F) Conduct observations as defined by current policy
- G) Maintain knowledge of ring times and possible issues, i.e. late judges, missing judges, ill judges, temperature issues
- H) Discussion of the application process and requirements for approval
- I) Visiting Judges – Judge's book, ring procedures, rules and guidelines reviewed, offer copy of oral chart, Table/Ramp List
- J) Wicket and scale demo at the request of an individual judge

NEW EXHIBITORS / GENERAL PUBLIC

- A) Identify and be attentive (informational, patience, kindness, guidance)
- B) Assist with any questions and concerns or needs
- C) Conduct formal New Exhibitor Briefings and improvised briefings when opportunity arises

- D) Assist with the 4-6 Month Puppy, FSS/ Open Show competition, and Pee Wee class, if needed

THE FANCY

- A) Questions from all attendees on various topics and concerns – generalities, AKC Website, Working It Out Guide, Legislative Alerts/Government Relations
- B) AKC Rules, Regulations and Policies
- C) Address award issues (markings/corrections of judge's book) when noted by exhibitors
- D) Advise on various problematic issues at show (show chairman included) i.e.: complaints, site issues
- E) AKC information and department contacts (email and office numbers)
- F) Championship and Grand Championship point calculations (Chart available and offered)
- G) Judging Policy – future applicants, current judges, additional breed judges
- H) E.M.T. – when called, assist show chairman with possible needs (dogs, family, personal belongings)
- I) Wicket, scale and bite/dentition demos
- J) Organize committee for dog reinstatement evaluations

CLUBS MEMBERS AND STEWARDS

- A) Procedures – National Owner Handled Series – meet pre-judging for questions / answers / explanations
- B) Procedures – 4 -6 Month Puppy competition, FSS/Open Shows, Pee Wee - guide and/or inform judges, stewards, club members of responsibilities
- C) Continuous monitoring of NOHS procedures and eligibilities when NOHS is offered
- D) Chief Steward guidance, if needed, for proper steward placement (visiting judges, 4-6 classes)

PROMOTE AKC PROGRAMS

- A) Club speaking engagements – all breed, group and single breed clubs, judge's groups (normally done outside of event)
- B) Special Attractions – puppy, bred by exhibitor, veteran, 4-6 Month Puppy competition, National Owner Handled Series, My Dog Can Do That, PeeWee class, etc.
- C) AKC Institutes – Basic and Advanced (flyers)
- D) RHP Program – membership and JS, Adult and Grooming Clinics and Educational Seminars, Facebook picture submissions - Clinics and Member pictures (BIS and National wins)
- E) Breeder of Merit Program, Puppy of Achievement Program, PupPal Program
- F) Judging JS Seminars (flyers)
- G) Meet the Breeds – individual club activity and the AKC Meet the Breeds, AKC TV
- H) Club Development Program – AKC Best BBE in Show Offer
- I) Junior Recognition Program, Patch Program, Junior Mentor Program, Canine Ambassador Program

AKC BOARD MEMBERS AND OFFICERS

- A) Foster relationship while they are attending shows (as judges, exhibitors, club members, spectators)
- B) Inform them of Field Representative responsibilities (offer copy of EFR Standard Practices)

REPORTING RESPONSIBILITIES

- A) Judging observation reports scanned and returned to judges, copies forwarded to office
- B) Results of judge applicant interviews
- C) Submit live Weekly Wins show results
- D) Results of wicket and scale tests
- E) Record various issues from the day (judge changes, accidents, written complaint inquiries, etc., etc.)
- F) Report all Disqualifications for Attack (Judge and Event Committee, include Rabies Cert. if needed)
- G) Information regarding Bench Show Hearings
- H) Site Inspections – new show sites and existing show site changes
- I) Submit Dog Reinstatement Committee recommendation
- J) Conduct PAL inspections and submit results
- K) Additional responsibilities for the AKC Royal Canin Dog Show

The most important definition of the duties of the AKC Executive Field Representative is that of the sole visible face of the AKC to the dog-owning public at its events who have many choices in dog related activities and organizational affiliation other than those offered by the AKC. The Field Rep. is the only visible resource in the field that can offer an answer to the all-important commonly asked question which is key to AKC's survival, Why AKC?